



# Don't Go It Alone. Share the Responsibility

## EmployShare® Solutions

"I use EmployShare for my back office support, employee benefits, payroll and related business consulting. They provide expertise in our industry that no other provider can, ensuring my compensation plans, benefits, HR programs, Risk Management and more are effective, efficient and compliant. They provide me the quality services I need to grow and protect my practice"

- HA McGill, Practice Owner  
Falls Church, VA

"I wanted a single source for my business and business insurance that would listen to me and understand my needs."

- Tony Rizzuto, President,  
Next Level Practice, NY, NY

"EmployShare actually allows me to focus on my manufacturing business without the everyday stress of HR, payroll, and labor relations issues,"

- CEO Manufacturer  
North Western, PA

### Turn-key Business Solutions:

- Setting up and managing your business entity
- Business agreements between owners and partners
- Day-to-day Human Resource support
- Employee handbook
- Employer/employee agreements, contracts and other Policy and Procedure Manuals
- Proper employee classification regarding W2 vs. 1099 and exempt vs. non-exempt
- Vacation, sick and personal time accounting
- Assistance in terminations and layoffs, separation agreements and severance packages
- Performance management reviews
- Best practices for recruitment strategies
- Payroll & Payroll Tax Administration

### Benefits Administration:

- Group medical dental and vision\*
- HSA's and more\*
- Group disability\*
- Eligibility
- COBRA
- HIPAA
- Premium collection
- Education

### Cafeteria Plan Solutions:

- Pre-tax savings
- Flexible Spending Accounts (FSA)
- Supplemental benefits (provided through Colonial Life)

### Retirement Plan Solutions:

- MEP with 401k, Roth 401k, and profit sharing options (provided through Slavic Investment Corp.)
- Very low expenses
- Special provisions for rewarding high wage earners
- Compliant with IRS regulations
- Consultative development of deferred comp and defined benefit plans

### Business Insurance\*:

- Employer Practices Liability Insurance
- Business Owners Insurance Packages: General, Property, and Workers Compensation
- Group medical, dental, vision, life, and disability insurance

\*available exclusively through Caputo Insurance Agency, Inc. Insurance products may not be available in all states



EmployShare, Inc.  
P.O. Box 963  
Beaver Falls, PA 15010  
[www.EmployShare.com](http://www.EmployShare.com)

© 2010 EmployShare, Inc. All rights reserved.

Getting started is easy.  
Contact us and we'll do the rest.

Abby D'Alio  
Phone: 866-812-5302 Ext. 109  
Mobile: 330-550-5804  
Fax: 412-291-1681  
E-mail: [adalio@employshare.com](mailto:adalio@employshare.com)